**KINGSTONE & THRUXTON GROUP PARISH COUNCIL**

Minutes of an ordinary meeting of the parish council held on Wednesday 5th June 2024

At 19.00 in Kingstone Village Hall, Green Lane, Kingstone, Hereford

**Present:**

Cllr David Bailey, Cllr Leah Dunsmuir, Cllr Neil Howard, Cllr Denise Lloyd, Cllr Paula Rawbone, Cllr David Rea, Cllr Lynne Thorne, Cllr Colin Warrillow (Vice-chairman)

**In attendance:**

Lisa Lewis (Parish Clerk), Paul Neate (Footpaths Officer), Steve Madison (Sports Association) and one member of the public.

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| Agenda Ref | Minutes |
| **1.** | **Apologies** **for absence:-** Received and accepted from the Chairman, Cllr Colin Pugh and Cllrs Knight and Richards. |
| **2.** | **Co-option –** no applications received, defer item until the next meeting. |
| **3.** | **To receive declarations of interest & written requests for dispensation**  Cllr P Rawbone declared a Non-Pecuniary Interest in item 7.3 . Record book signed.  Cllr L Thorne declared a Non-Pecuniary Interest in item 7.3. Record book signed. |
| **4.** | **Approval of minutes and sign** from the annual parish council meeting held on Wednesday 15th May 2024. It was **RESOLVED** to adopt the minutes as a true record, and they were duly signed by the vice-chairman. |
| **5.**  **5.1** | **Members of the Public made comments on the following points:-**   * None received   **Clerk’s Report**  **Correspondence received:**  Email received from Kingstone Church with a request for donation towards maintenance costs. Grant application form and info sent back for completion.  Email received regarding support for a campaign to improve the safety of lithium batteries. Circulated 20/05/24. **It was RESOLVED to respond and support the campaign.**  Email from the Police team requesting current priorities for the parish – consider 3 currently affecting the parish. **It was RESOLVED to return the form with the following priorities:- 1. Anti-social behaviour 2. Speeding and 3. Theft**  Email received from a resident :-  I am concerned that on the road between the Bull Ring and Coldstone Cross there is a pathway that comes out onto the main road from the LAGAN site (Kingstone Grange), my concern is that there is no safety barriers on this pathway, it is actually wide enough to drive a vehicle through. and that anyone especially a child could run down the path into the path of a vehicle, an accident waiting to happen.  After my email to the Ward Cllr in 2023 there were three concrete barriers put in place, While LAGAN were surfacing part of the roads on the estate they took the concrete barriers away so vehicles could get in and out of the estate, they replaced the concrete barriers with plastic cones which can be removed anytime, travelling past there this morning I see the cones has been taken away to one side as if vehicles may be using it as a short cut instead of travelling through the estate to the main entrance.  The safety of lives does concern me with all the children on the estate.  Trusting this will get your most urgent attention if you think that my concern is valid.  I look forward to your reply. The council noted the correspondence and further information from a councillor stating that further alterations are due to take place and will temporarily be used for all traffic whilst works are undertaken at the entrance. It was **RESOLVED** to forward this information to the Ward Councillor as a matter of urgency.  Invitation from Repair Café:- Email circulated 04.06.24. Councillors acknowledged the invitation and noted the date of the café as Saturday 6th July 2024 in Kingstone Village Hall.  Email received from a resident regarding the overgrown Bike Track and lack of upkeep. See item 6.7. |
| **6.**  **6.1**  **6.2**  **6.3**  **6.4**  **6.5**  **6.6**  **6.7**  **6.8**  **6.9**  **6.10** | **Verbal Reports**  **Local Policing Team** Not Present, but it was noted that the newsletter had been received and will be circulated.  **Ward Cllr Reported:-** Not present, it was **RESOLVED** to request a short report from the Ward Cllr when he is not in attendance.  **Lengthsman** Not present. It was noted that a lengthsman working group meeting is due to take place.  **Village Hall** **Committee** **reported:**   * Two gentleman very kindly offered to tidy up around the hall to include weeding and painting of railings. * It has been decided to returf the outside area and the hedge will be cut at the end of bird nesting season.   **Sports Association** Mr Steve Madison reported:-   * The plant sale was a success, raising almost £500. * Community Support Officers from the Police have been excellent. Complaints were made about youths gathering and the parents and children have been spoken to. * A bench had been vandalised. * Utilising the S.106 money and further fundraisers to be scheduled.   **Parish Footpath Office (PFO)** Reported:   * All 29 footpaths have been walked. 1 is unusable due to collapse. * The parish council requested a list from Paul and Cllr Dunsmuir to be sent to the clerk detailing any works required on the network to submit to Herefordshire Council to be considered for funding. * Gate has dropped making access difficult. * Paul has emailed Whitfield Estate for their views on the dog fouling signs prior to installing. * Paths are being cleared. * A local resident had passed on praise for the very good drainage work carried out in Thruxton by the lengthsman.   **Bike Track:** It was noted that immediate maintance is required. It was **RESOLVED** for Cllr Thorne to establish if the current contractor can carry out the work and if not, clerk to advertise for a contractor.  **Allotments** – Cllr Rawbone provided an update from the Allotments Committee meeting held immediately prior to the parish council meeting. It was noted that minutes for this will be circulated in due course.  **Food Share** – numbers have still been low. It was **RESOLVED** that more advertising will take place and there is a possibility of moving the day in the future if required. Cllr Rawbone will be working with Food for Families this month.  **Litter Pick** – There was another successful litter pick with 6 helpers and 3 bags collected. Next pick will be on the 1st July 2024 and on the first Saturday of each month going forward. There will be further interaction with the primary school. It was noted that equipment is borrowed from BBLP and has to be returned after each litter pick. It was **RESOLVED** to obtain costs for the purchase of equipment for parish council use and remove the need to borrow. |
| **7.**  **7.1**  **7.2**  **7.3.**  **7.4**  **7.5**  **7.6** | **Financial Reports**  The payments list for June, as shown in appendix 1 was **APPROVED**.  **Banking** - Bank balances and reconciliation for end of April 2024 were deferred awaiting bank statements.  Village Hall donation request, it was **RESOLVED** to remove this item from the agenda and add as necessary.  Change to .gov – update to follow.  Adoption of a Reserves Policy – it was **RESOLVED** to defer this item until the next meeting.  Adoption of the Financial Regulations 2024 – it was **RESOLVED** to defer this item until the next meeting. |
| **8.** | **Planning**  None to consider. |
| **9.**  **9.1**  **9.2**  **9.3**  **9.4**  **9.5**  **9.6**  **9.7** | **Highways and Environmental Matters**  Traffic Calming Plans and s.106 – no updates received. Clerk to follow up. It was noted that the a lot of signage on the B-roads is overgrown and becoming unreadable, this is of particular concern with road safety and 30mph signage. Clerk to report.  Remembrance Memorial Plans – It was noted that the closing date for comments was 31st May 2024 and all comments have now been collated by the clerk. It was **RESOLVED** to publish this document on the website and forward to the s.106 team at Herefordshire Council. It was noted that some comments require a response and there had been mention of a covenant on the land, these will be discussed further at a working group meeting and an update provided at the next parish council meeting.  It was noted that no further incidents of anti-social behaviour had been reported. It was **RESOLVED** to invite representatives from Kingstone High School along to the next meeting. Clerk to write to the school.  Activities with Primary School - Litter Picking with the Young Hopeful’s is continuing.  It was noted that Cllrs Dunsmuir, Knight, Pugh and the clerk had attended a ‘village walk around’ with Ian Connolly from West Mercia Police to look at addressing speeding issues. It was agreed that a data box will be installed and subject to the data received an enforcement team can be arranged. Speedwatch was also discussed.  Bulb planting – was considered and it was **RESOLVED** for Cllr Lloyd to obtain quotes for the July meeting.  Shredder and path identification – purchase of a shredder was discussed and storage was considered. It was agreed to add to a future agenda. Path identification – it was **RESOLVED** for Paul to make use of the old waymarkers currently stored with him and utilise as path markers. |
| **10.**  **10.1** | **Training**  - The training schedule from HALC had been circulated.  **Defibrillator Training** To take place on the 19th June. |
| **11.** | **Items for the next agenda**   * None |
| **12.** | It was noted that the date of the next Parish Council meeting date needs to be changed due to the elections, it was **RESOLVED** to move the meeting to Wednesday 10th July 2024. |
|  | **Meeting closed at 20:20pm.** |

**SIGNED………………………………………………………… DATED…………………………….**

**Appendix 1**

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